

Youth VI Montreat Jubilee Registration Packet

This is Our Story

August 2-6, 2015

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MONTREAT CONFERENCE
CENTER

Celebrating Relationships • Nurturing Congregations • Deepening Discipleship

2015 Youth VI Montreat Jubilee Registration Checklist

We are excited to have you attend Youth VI *Montreat Jubilee*. Whether you have been coming here for years, or are attending for the first time, we hope that you experience Montreat as we do - a place to encounter God in many ways!

Are you ready to register? It's as easy as 1, 2... well, you get the idea. We have provided this checklist below to help guide you through the process. If you have questions along the way, please reach out to us at youthreg@montreat.org for more information.

Step 1: Determine where you want to stay

You've gotta sleep somewhere! :) Housing is an important part of your experience during a Montreat Youth Conference. Lucky for you, we've listed the different housing options below. We've also provided prices for Montreat Conference Center housing on the next page. All housing and meal costs are in addition to your conference fee. The following types of housing are available:

Montreat Conference Center Housing:

Check the 'Montreat Conference Center housing' box on your registration form and rank your choices. Our Housing Coordinator will contact you shortly regarding available options that best fit your needs.

College Dorm Housing:

College housing may be available. Contact the college at (828) 669-8012, ext. 3821 or email summerhousing@montreat.edu.

Private Housing:

You may request a private housing list by emailing carolo@montreat.org.

Montreat Conference Center Housing

All Rates are PER PERSON and include room for four nights and meals in Assembly Inn's Galax Dining Room, Sunday supper through Thursday breakfast. A \$50 per person non-refundable housing deposit is required (this is included in your \$100 registration deposit).

Housing & Meal Rates for Youth VI Montreat Jubilee

- **Glen Rock Inn:** Triple Shared Bath: \$183.83 / Double Shared Bath: \$220.50 / Single Shared Bath: \$330.50
- **Winsborough:** Double Shared Bath: \$210.50 / Single Shared Bath: 310.50
- **Assembly Inn:** Triple Private Bath: \$217.18* / Double Private Bath: \$270.50 / Single Private Bath: \$430.50
- **Assembly Inn:** Double Shared Bath: \$230.50 / Single Shared Bath: \$350.50

*A limited number of triple rooms are available in Assembly Inn. A bed-height air mattress and linens are provided for the third person in the room.

Children 5-11: \$55 per person; children under age 5: no charge. Cribs (limited number available): no charge. Select facilities are air conditioned. All bed and bath linens are provided. Check-in 3:00 PM at Assembly Inn front desk; check-out 11:00 AM. All buildings are smoke-free. No pets. No alcohol.

Rates subject to change and rooms subject to availability. Any cancellations or changes to reservations must be in writing. \$50 per person housing deposit is non-refundable. After the 60-day deadline, any unused rooms will be charged the single room rate for four nights. Balance is due and payable to "Montreat Conference Center" upon arrival in Montreat.

Contact: Montreat Conference Center, PO Box 969, Montreat, NC 28757, (800) 572-2257, ext.326, email: sarahs@montreat.org or fax (828) 669-5054. For more information, please visit www.montreat.org/youth and select your conference.

College Dorm Housing

Some dormitories on the campus of Montreat College may be available for conference participants during Youth VI *Montreat Jubilee*. The residence halls offer single and double occupancy rooms with either private, connecting, or hall baths. All housing is air-conditioned. Linens, towels, washcloths, small soaps, and daily room cleaning service are provided.

For more information, please email summerhousing@montreat.edu, or call 828.669.8012, ext 3821.

Private Housing

Private housing accommodations and meal arrangements should be made between the church and the private cottage owner or rental agency. Request a private housing list by emailing carolo@montreat.org. For some great private housing ideas, please visit <http://www.montreat.org/stay/other-housing-options>

Step 2: Register for the Conference

- A. Determine what portion of your conference fees are due when by referencing the Sweet Deal guidelines below. (Does not include housing, meals, or other costs)

Sweet Deal! The conference fee for Youth VI *Montreat Jubilee* is just \$200 per person.

Sweeter Deal! If you register by December 1, 2014, you can pay just a deposit of \$100 per person and have until April 1, 2015 to pay the balance of your conference registration fees.

Sweetest Deal! Stay in Montreat Conference Center housing and we'll extend the December deal up until April 1, 2015! Housing is limited, so register NOW!

All registrations are processed in the order received, so book now!

Don't worry if you have more folks who want to join your group later on - you can add people at any time using the Additions/Cancellations form located online.

- B. Complete the attached form to register your group for the conference. Wondering who you should register? Include the following:
- Youth (rising high school freshman through graduated high school seniors)
 - College students (participating in work crew)
 - Adult leader(s) over 21 years of age (AT LEAST ONE ADULT PER GROUP IS REQUIRED)
 - Any additional adults who will be participating in small groups (You may have additional adult chaperones who will not participate in small groups, but we'll get to that later...)
 - Because Youth VI *Montreat Jubilee* will involve a mission component supported by Asheville Youth Mission, your group will need one adult per six youth for that part of the program.

- C. **Consider adding an additional mission component** to your experience at the MYC by registering for a service opportunity!

Did you know that we partner with Asheville Youth Mission (AYM) to provide mission opportunities for groups during the Youth Conference? You can add a service experience to your youth conference week on Sunday, August 2nd (come a day early) or after the conference is over on Thursday, August 6. AYM will lead your group in work and recreation at a service site in the Black Mountain/Asheville area. Learn more at www.montreat.org/young/mission.

Check out the Youth VI Montreat Mission Experience 2015 Registration Form (for Jubilee) at the end of this packet!

- D. Mail or fax your registration form with a check (payable to Montreat Conference Center) or credit card information and we'll take it from there! Be on the lookout for a confirmation email.

2015 Youth VI Montreat Jubilee Registration Form

Step 1: Tell us about your group

Name of Church or Group: _____ Name of Contact Person: _____

Church Address: _____ Contact Person Preferred Phone: _____

City/State/Zip: _____ Church Phone (if different): _____

E-Mail Address (required for confirmation): _____

The person bringing my group is different from the contact above. Please contact them at: _____

This our first Montreat Youth Conference. We learned about it through: _____

Step 3: Tell us where you want to stay

We would like to stay in Montreat Conference Center housing (our Housing Coordinator will contact you):

Please rank: ___ Assembly Inn ___ Winsborough ___ Glen Rock

Estimated number of: ___ Adults ___ Female Youth ___ Male Youth

We are arranging other housing (<http://www.montreat.org/stay/other-housing-options>)

Step 4: Calculate your rate

A. Conference Fee	\$ 200.00
B. Required community service fee	\$ 5.00
C. Total rate (line A + line B)	\$ _____
D. Your total number of participants	x _____
E. Total conference charges (line C x line D)	\$ _____

Step 5: Determine your payment

Registering Before Dec. 1, 2014?

Line D x \$100 registration deposit (Balance of conference fees not due until April!) \$ _____

Registering after Dec. 1, 2014?

We are staying in Assembly Inn, Winsborough, or Glen Rock
Line D x \$100 registration deposit (Balance of conference fees not due until April!) \$ _____

We are staying in other housing
Line E (full amount due at this time) \$ _____

PAYMENT OPTIONS

Check enclosed for \$ _____ (payable to Montreat Conference Center)

Charge the amount of \$ _____ MasterCard Visa Discover American Express

Card # _____ Exp. Date: _____ Name: _____ Billing Zip: _____

Step 6: Signature required

I have read the entire "2015 Youth VI Montreat Jubilee Registration Packet." I understand the registration procedure, the adjusted schedule, as well as the cancellation/refund policy for the conference/housing. We agree to pay the balance of our conference fees by April 1, 2015, if applicable. We also understand that we will pay (or be billed) separately for our housing.

Date: _____ Contact Person Signature (required) _____

Step 7: Send it in!

Montreat Youth Conference, PO Box 969, Montreat, NC, 28757 or fax (828) 669-5054 with credit card info.

Date received: _____ (office use only)

Youth VI Montreat Jubilee Registration FAQs

You asked and we're answering! Here are the most frequently asked questions from group leaders about the registration process.

Why is Week 6 shorter? Why is there a separate Youth VI Montreat Jubilee registration packet?

Roughly once every seven years, we have to shift our youth conference sessions; otherwise, week one creeps into the month of May! Of course, that shift pushes week 6 later into August, which can make it hard for some groups to attend that session. So, we are using the calendar shift as an opportunity to try something new! For 2015 only, we are offering a youth conference that is both shorter and different. For this seventh year, join us for the Youth VI Montreat Jubilee!

Why are you calling it "Youth VI Montreat Jubilee?"

Leviticus 25 speaks of how God commands each seventh year to be an occasion for liberation, forgiveness of debts, feasting, rest, and celebration for the Hebrew people. God declares Jubilee, every seventh year, to be a holy time. The Montreat Youth Conference Week 6 experiences a scheduling challenge every seven years because of a calendar shift. So we decided to mark this seventh year of challenge with a similar spirit of holiness and celebration that God called the Hebrew people to observe. Join us for Week 6 as we discover together our own holy time, our own Jubilee!

How is Youth VI Montreat Jubilee different from the other youth conferences in 2015?

Week 6 will be shorter than the other youth conferences (it will end on Thursday morning) and will include an All-Conference Mission Experience. We will have Candlelight but it won't be the last event of the conference (because the conference ends on a morning and light shines best in the darkness!). There also won't be a Free Afternoon.

How is Youth VI Montreat Jubilee going to be the same as the other 2015 Youth Conferences?

There will still be Keynote, Worship, Small Groups, and Recreation. We will gather around the table and have Communion. As with all the conferences, God will be moving among us!

What will happen in 2016?

Week 6 will go back to its usual six night format and follow the more traditional youth conference schedule and structure. Week 6 in 2016 will be July 31-August 6.

After I register, when's my next payment due?

Let's talk dollars and cents...

If you only sent in a \$100 per person deposit with your registration form, you will be billed the remainder of your *conference fees*, which are due by April 1, 2015. Acceptable forms of payment are cash, checks (payable to Montreat Conference Center), and credit cards (VISA, MasterCard, Discover, and American Express).

If you are staying in Assembly Inn, Winsborough, or Glen Rock Inn, an additional housing and meal balance is due when you arrive at Montreat for your conference session. Acceptable forms of payment are cash, checks (payable to Montreat Conference Center), and credit cards (VISA, MasterCard, Discover, and American Express).

If you are purchasing additional wrist bands at on-site registration, please bring cash, check (payable to Montreat Conference Center), or credit card (VISA, MasterCard, Discover, and American Express).

What if I need to add participants after I've already sent in my registration form?

All changes to conference registrations must be submitted using the "Additions/Cancellations" form (available at www.montreat.org/youth, select your conference, and locate Registration Information under the Rates & Registration tab) via email to youthreg@montreat.org or fax to (828) 669-5054. If staying in Assembly Inn, Winsborough, or Glen Rock Inn, you may indicate the housing addition on this form as well. If staying elsewhere, you will need to contact your housing facility separately.

What about college-aged young adults in my group?

College-aged young adults are invited to assist the Planning Team behind the scenes in keynote, worship, and recreation events by participating in work crew. Interested persons need to register, pay conference fee, travel, and lodge with their Back-Home Group. Work Crew will spend time together as a small group, as well as working recreation and other conference events. No application for Work Crew is needed. There will be an opportunity to “declare” work crew participants during on-site registration. Work crew participants will have some responsibilities for recreation events in the afternoons and evenings.

What is the Jeremiah Project?

For young people who have an interest in worship leadership as well as a hunger to explore God’s call on their lives. Rising juniors and seniors who have participated in a Montreat Youth Conference before may apply to be part of a special small group that prepares for worship leadership, participates in keynote and discusses vocation. Back Home Leaders will receive this packet 60 days before their conference begins.

Do I have to register “extra” adults that I bring? (chaperones, cooks, drivers, etc.)

We recommend one fully registered adult chaperone for every six youth that attend the conference. We encourage all adult advisors to register as full participants and take part in small groups, keynote, recreation, and worship to provide a more complete, fulfilling conference experience. However, in order to accommodate needs of groups who bring extra adults to function as cooks, drivers, etc., wristbands will be available for sale at on-site registration or at the conference office during the conference week. These wristbands cannot be purchased in advance. Please bring cash, credit card, or separate check payable to Montreat Conference Center. The wristband costs are as follows:

- Keynote-Only: \$70 to attend keynote events only (adults only).
- Recreation-Only: \$10 to attend recreation events only.
- Keynote & Recreation: \$75 to attend keynote and recreation events, but not small groups.

What do I do with children who are not old enough to participate in the conference?

You may register children who are not attending the conference for the Montreat Clubs & Child Care program. This program is available for children ranging from 6 months to 12th grade. Evening child care is available for children 6 months to completed first grade. Enrollment is limited. You must pre-register for this program to guarantee your space. Find out more information at www.montreat.org/clubs. You may also purchase a “Recreation-Only” wristband for \$5 at on-site registration so children may attend evening activities with your group.

What if I need to cancel conference registrations?

Bummer! We’ll miss you! You will forfeit \$50 per person if you cancel a *conference registration* before the 60-day deadline. After the 60-day deadline, no refunds will be issued. All cancellation requests must be submitted using the “Additions/Cancellations” form (available at www.montreat.org/youth) via email to youthreg@montreat.org or fax to (828) 669-5054.

60-DAY DEADLINE FOR CANCELLATIONS IS JUNE 2, 2015.

What if I need to cancel housing?

If you are staying in Assembly Inn, Winsborough, or Glen Rock Inn, you will forfeit an additional \$50 per person if you cancel before the 60-day deadline (above). After the 60-day deadline, no refunds will be issued and any unused rooms will be charged the single rate for six nights. All housing cancellation requests must be submitted using the “Additions/Cancellations” form (available at www.montreat.org/youth) via email to sarahs@montreat.org or fax to (828) 669-5054.

If you are staying in private housing, please see your housing confirmation for specific information on cancellations.

What's this "Back Home Packet" I've heard about?

A "Back Home Packet" will be e-mailed to you approximately 60 days prior to your conference, provided your conference fees are paid in full. Have each person in your group (including adults & children who will be purchasing wristbands for keynote and/or recreation) complete the "Covenant Statement" and the "Medical Insurance Information" forms included in your back home packet. Make sure the covenant form for each participant has BOTH the participant and parent's signature (if applicable). Please make a photocopy of these forms for your records. You will need to bring both sets of forms with you to on-site registration; one set will be yours to keep and the other set will be filed in the conference office. Also, before you arrive, you will need to enter participant information online (instructions included in the Back Home Packet). Print, photocopy, and bring two copies of the "Participant Locator" form with you to on-site registration.

Do I need to send in a rooming list in advance?

If you are staying in Assembly Inn, Winsborough, or Glen Rock Inn, you must mail or fax in your room assignment list (available at www.montreat.org/youth) 30 days prior to your conference. We will then send you an invoice for the balance of your room and meal charges which will be due upon your arrival in Montreat. If you are staying in Chestnut, Hickory, or Reynolds, at check-in you must present the front desk staff with a list containing the names of people staying in your lodge.

What do I do when I get to Montreat?

Kiss the ground, you made it! Come see us at conference registration which takes place at Anderson Auditorium in Montreat from 3:00-5:30 p.m. on the Sunday of your conference. If you do not arrive before registration closes, there will be a late registration Sunday evening, immediately following the opening program. If you will not be arriving in time for late registration on Sunday, PLEASE contact the Assembly Inn front desk at (800) 572-2257 ext. 0 to let us know! Otherwise, we will be waiting for you.

Where do I go to check into my housing?

If you are staying in Assembly Inn, Winsborough, or Glen Rock Inn, check in at the Assembly Inn front desk. *Please remember to submit your room assignment form prior to arrival.* Pay your final balance at the front desk when you check in. Check in begins at 3:00 PM.

Do we need approval to print our own T-shirts with the name "Montreat"?

Any individual/group wishing to use the trademark/copyrighted name of "Montreat" or the Montreat logo on any t-shirts or clothing items needs to request approval from Montreat Conference Center. Please email artwork to Tanner Pickett, Vice President for Marketing and Communication, tannerp@montreat.org. Montreat Youth Conference t-shirts and other Montreat products are available for sale and may be ordered from the Montreat Store (828) 669-5298.

How do I become a small group leader?

If you are 21 or older and can contribute some part of your summer, keep reading! Small Group Leaders provide critical guidance for the heart of the Youth Conference, the small group (approx. 25-30 people). Small Group Leaders (SGLs) receive FREE room, board, and travel, but they also expend lots of time and energy. The required training is the Saturday afternoon and Sunday morning before the conference.* If you are a back home leader the same week that you are selected to be an SGL, be sure you have plenty of other adults to chaperone your group and drive them up, since you will have to be here a day early! Better yet, come some other week of the summer so you can devote your full energy to the conference! If are interested in applying to be a small group leader for the Youth Conferences, call 800.572.2257, ext. 327, or download a Small Group Leader application at www.montreat.org/young/sgl to apply. All small group leaders must be members of congregations that are members of the World Alliance of Reformed Churches (for a listing of member churches, visit www.warc.ch).

*Please note that Small Group Leaders for Youth VI *Montreat Jubilee* will have extra training sessions before the conference and additional responsibilities during the conference. If you are interested in a unique and creative opportunity to support this shorter conference please contact katiec@montreat.org for more information before applying.

Wait! I still have another question!

Contact the Youth Conference Registrar, at (800) 572-2257 ext. 335, or youthreg@montreat.org

Montreat Mission Experience



Fill out the form on the back of this flyer or
go to
montreat.org/mission

Must register 60 days before your
conference.

For more information about AYM
or the Montreat Mission Experience program
contact Debbie Alford.
aymdebbie@gmail.com
828-231-4635



Montreat Mission Experience 2015 Registration Form (for Jubilee)

Step 1: Tell us about your group

Name of Church or Group: _____ Name of Contact Person: _____
Church Address: _____ Contact Person Preferred Phone: _____
City/State/Zip: _____ Church Phone (if different): _____
E-Mail Address (required for confirmation): _____
Reservation # (6 digits, found on Youth Conference Confirmation): _____
Group Leader attending Montreat Summer Experience (If different from above): _____ Cell #: _____
Email address: _____

Our group is registered and will attend Youth VI Montreat Jubilee, August 2-6, 2015.

Step 2: When Would You Like To Participate?

Please choose one of the following:

Sunday prior to conference (\$23/ per person) Thursday afternoon (\$12/ per person) Both Sunday and Thursday (\$35/ per person)

Step 3: Participant Information

One adult is required for every six youth. If you have both male and female youth participating at least one advisor of each gender is required.

_____ # of adult participants

_____ # of youth participants

_____ # total participants

Please list any special physical needs: _____

Step 4: Total It All Up

Total # of participants _____ x \$23 Sunday only \$12 Thursday only \$35 Both Sunday and Thursday = \$ _____

Groups in Montreat Conference Center Housing

Total # of participants _____ x \$8.00 Sunday breakfast (optional)

\$9.50 Sunday boxed lunches (optional)

= \$ _____

Additional night lodging (Saturday)

rooms needed _____ x \$25 per room (optional, but this is a great deal!)

= \$ _____

For questions regarding additional meals during Youth VI Montreat Jubilee, contact Sarah Skinner (SarahS@montreat.org)

Groups in Other Housing

Total # of participants _____ x \$9.50 Sunday boxed lunches

= \$ _____

Total Enclosed = \$ _____

PAYMENT OPTIONS

Check enclosed for \$ _____ (payable to Montreat Conference Center)

Charge the amount of \$ _____ to my _____ Master Card _____ VISA _____ Discover _____ Credit Card on File

Card # _____ Exp. Date _____ CID # _____

Step 5: Signature Required

I understand I will receive an email confirmation once my registration has been processed. Registration fees are non-refundable after the 60-day deadline for your conference.

Date: _____ Contact Person Signature (REQUIRED): _____

Step 6: Send It In!

Montreat Youth Conference, PO Box 969, Montreat, NC, 28757 or fax (828) 669-5054 with credit card info.

Date received: _____ (office use only)