



2018 Montreat Youth Conference Registration Packet for Individuals

Youth I: June 3-9 Youth VI: July 29-August 4

This packet includes:

- Registration Procedure for Individuals
- Youth Conference 2018 Registration Form for Individuals
- Registration FAQs

60-DAY DEADLINES FOR CANCELLATIONS:
Youth I - April 3; Youth VI - May 29



Encountering God through Relationships, Renewal, Recreation, and Rest

phone: (828) 419-9828 | fax: (828) 669-5054 | youthreg@montreat.org | montreat.org

Youth Conference Registration Procedure for Individuals

If registering more than one youth, please fill out a separate form for each individual. Montreat Conference Center will provide adult advisors for individual registrants (2 adults per 12 youth).

STEP 1: COMPLETE THE ENCLOSED REGISTRATION FORM

For 2018, individual registrations are offered during Youth I and Youth VI. All you have to do is pick when you want to come and fill out the registration form on the next page. Easy enough, right? Remember, you must be a rising high school freshman through graduated high school senior.

STEP 2: SEND IT TO US

Mail or fax your registration form with a check (payable to Montreat Conference Center) or credit card information. (There will be no registration by phone.) The fee is \$595 per person. This comprehensive fee includes conference fee, plus housing and meals in Assembly Inn (double occupancy required), and the community services fee. A \$100 deposit must accompany your form in order for it to be processed, or you may choose to make full payment at this time. If you choose to pay a \$100 deposit, the remainder of your balance is due 60 days prior to the start of your conference (see the 60-day deadlines below).

Make a copy of the registration form for your records. Registration forms may be sent at any time. All registrations will be processed in the order received. Space is limited.

Be on the lookout for an email confirmation to acknowledge receipt of your registration form. After we process your registration, you will receive an official registration confirmation packet.

STEP 3: MAKE SURE ALL YOUR DUCKS ARE IN A ROW 60 DAYS OUT

60-DAY DEADLINES FOR CANCELLATIONS & BALANCE DUE PAYMENTS:

- If you are attending Youth I (June 3-9, 2018), the **60-day deadline is April 3, 2018**
- If you are attending Youth VI (July 29-August 4, 2018), the **60-day deadline is May 29, 2018**

It's definitely getting exciting for us and for you, so let's double check a few things:

- **Pay your remaining balance due (if applicable) prior to the 60-day deadline.**
- **If you need to cancel your registration, this is the time to do it!** If you cancel *before* your 60-day deadline, the \$100 deposit will be forfeited, however any additional money paid will be refunded to the participant. *After* the 60-day deadline, *no* refunds will be issued. All cancellation requests must be submitted in writing via email to saraha@montreat.org.
- **Read your "Back Home Packet" and complete the covenant and medical forms.** The Back Home Packet will be emailed to you approximately 60 days prior to your conference. It will include specific conference information, what to expect, and what to bring. It will also contain two important forms to fill out - the "Covenant Statement" and the "Medical Insurance Information" form. **Please note:** In addition to the participant's signature, **a parent is also required to sign the "Covenant Statement" form.** Keep copies for your records, and bring copies with you to Montreat.

STEP 4: ARRIVE IN MONTREAT!

Check in at the Assembly Inn front desk and meet your leaders and the rest of your group. Relax and enjoy your week at Youth Conference! More specifics about check-in will be found in your Back Home Packet.

2018 Montreat Youth Conference Registration Form for Individuals

▶ STEP 1: GIVE US SOME BASIC INFORMATION

Parent's Name: _____ Youth's Name (first & last): _____
Home Address: _____ City/State/Zip: _____
Parent's Preferred Phone: _____ Parent's Email Address: _____
Local Church: _____ Church Contact Name & Phone: _____
Presbytery _____
Emergency Contact Name: _____ Emergency Contact Phone: _____
Grade Completed (at time of conference): _____ Youth Email: _____
This is my first Montreat Youth Conference: Yes No

▶ STEP 2: TELL US WHEN YOU WANT TO COME

Please rank your conference preference:
_____ Youth I (June 3-9)
_____ Youth VI (July 29-August 4)

▶ STEP 3: TELL US YOUR ROOMMATE PREFERENCE

The comprehensive registration fee includes your housing and meals. Housing is limited, double occupancy, and assigned on a first come/first served basis. Please choose one of the following housing options:

- I wish to room with: _____
 I would like a male female roommate assigned

▶ STEP 4: DETERMINE YOUR PAYMENT

Please select one of the following deposit options:

- I would like to pay the full comprehensive fee of \$595 at this time
 I would like to pay a deposit of \$100 now and pay the remaining \$495 before the 60-day deadline

TOTAL AMOUNT ENCLOSED: \$ _____

Please select payment option:

- Check enclosed (payable to Montreat Conference Center) Check # _____ Check Amount: \$ _____
 Charge the amount of \$ _____ MasterCard Visa Discover
Card # _____ Exp. Date: _____ Name on card: _____

▶ STEP 5: SIGNATURE REQUIRED

By signing below, I agree to and understand the terms of the following cancellation policy: up until 60 days prior to the conference, the \$100 deposit will be forfeited, however any additional money paid will be refunded to the participant; after the 60 days, no refunds will be issued.

Date: _____ Parent's Signature (required) _____

▶ STEP 6: SEND IT IN!

Mail to Montreat Youth Conference, PO Box 969, Montreat, NC, 28757 or fax (828) 669-5054 with credit card info.

Date received: _____ (office use only)

Registration FAQs

You asked and we're answering! Here are the most frequently asked questions about the registration process.

What is the Jeremiah Project?

The Jeremiah Project is for young people who have an interest in worship leadership as well as a hunger to explore God's call on their lives. Rising juniors and seniors who have participated in a Montreat Youth Conference before may apply to be part of a special small group that prepares for worship leadership, participates in keynote and discusses vocation. You will receive this application 60 days before your conference begins.

What's this "Back Home Packet" I've heard about?

A "Back Home Packet" will be emailed to you approximately 60 days prior to your conference. You must complete the "Covenant Statement" and the "Medical Insurance Information" forms included in your back home packet. Make sure your covenant form has BOTH yours and your parent's signature (if applicable). Please make a photocopy of these forms for your records. You will need to bring both sets of forms with you to Montreat; one set will be yours to keep and the other set will be filed in the conference office.

After I register, when's my next payment due?

Let's talk dollars and cents... If you only sent in a \$100 deposit with your registration form, you will owe the remainder of your conference fees prior to the 60-day deadline. Acceptable forms of payment are checks (payable to Montreat Conference Center), and credit cards (VISA, MasterCard, and Discover).

What if I need to cancel my conference registration?

Bummer! We'll miss you! If you cancel your conference registration before the 60-day deadline, the \$100 deposit will be forfeited, however any additional money you paid will be refunded to you. After the 60-day deadline, no refunds will be issued. All cancellation requests must be in writing via email to saraha@montreat.org. If you are attending Youth I (June 3-9, 2018), the 60-day deadline is April 3, 2018. If you are attending Youth VI (July 29- August 4, 2018), the 60-day deadline is May 29, 2018.

What do I do when I get to Montreat?

Kiss the ground, you made it! All individuals should check in at the Assembly Inn's front desk. You'll pick up the key to your room and meet your back home leader. Any outstanding balance due must be paid at check-in. Check-in begins at 3:00 PM. Your back home leader will register all of the individuals at Anderson Auditorium. Do not go to Anderson Auditorium yourself. If you will not be arriving in time for late registration on Sunday, PLEASE contact the Assembly Inn front desk at 828.419.9844 to let us know! Otherwise, we will be waiting for you.

Wait! I still have another question!

Contact the Housing Registrar, Sarah Akin, at (828) 419-9809, or email saraha@montreat.org.